

Level 2

Introduction

The Church of England's safeguarding policy statement, *Promoting a Safer Church*, says:

"All Church bodies should ensure that they have a 'Promoting a Safer Church' action plan in place that sets out, in line with national and local priorities, how the policy is being put into action and is reviewed regularly."

To help parishes prioritise their safeguarding work, your *Safeguarding Dashboard* can produce three levels of action plan:

- Level 1 - Safer Foundations
- Level 2 - Safer Foundations and Safer Activities
- Level 3 - Safer Foundations, Safer Activities and Safer Practices

All three levels only cover the mandatory requirements for safeguarding in the Church of England.

The PCC is invited to discuss and approve this Level 2 Action Plan.

It ought to be possible to complete most of these actions within a few months. Once sufficient progress has been made, your *Safeguarding Dashboard* will then produce a Level 3 Action Plan.

Date discussed and approved by the PCC: _____

Policies and Action Plan

	Status	Notes
<p>Safeguarding Policy Approval The PCC must approve a parish safeguarding policy which complies with Church of England requirements.</p>	The PCC has adopted 'Promoting a Safer Church' as its own safeguarding policy.	
<p>Safeguarding Policy Promotion 'Promoting a Safer Church' must be publicised and promoted, and all Church Officers must have access to it.</p>	'Promoting a Safer Church' is publicised and promoted, and all Church Officers have access to it.	
<p>Safeguarding Action Plan The PCC must approve a Safeguarding Action Plan and review it at least once a year.</p>	The PCC last reviewed their Safeguarding Action Plan on 08/07/2025.	
<p>Recruitment of Ex-Offenders The PCC must have a policy regarding the recruitment of ex-offenders.</p>	The PCC needs to approve a policy regarding the recruitment of ex-offenders.	No recruitment taking place at the moment. Will action in next few months

Safeguarding Procedures

	Status	Notes
<p>Responding to Concerns or Allegations The PCC must approve a procedure to deal promptly with any safeguarding concern or allegation (including suspicion of abuse).</p>	The PCC reviewed their procedure on 08/07/2025.	
<p>Lone Working The PCC must follow the Church of England's safeguarding guidance regarding lone working with children or vulnerable adults.</p>	The PCC is following guidance regarding lone working with children or vulnerable adults.	
<p>Appropriate Boundaries The PCC must follow the Church of England's safeguarding guidance regarding appropriate boundaries with children or vulnerable adults.</p>	The PCC is following guidance regarding appropriate boundaries with children or vulnerable adults.	

Safeguarding Roles

	Status	Notes
<p>Parish Safeguarding Officer</p> <p>The PCC must safely recruit a suitable person (not the incumbent or his/her partner) to the role of Parish Safeguarding Officer. The appointment is to be made in accordance with national 'safer recruitment' guidance.</p>	A Parish Safeguarding Officer was appointed on 01/01/2012.	An additional PSO to be appointed
<p>Churchwardens</p> <p>The churchwardens must be made aware of their safeguarding responsibilities.</p>	The churchwardens are aware of their safeguarding responsibilities.	
<p>DBS Administrator</p> <p>The PCC must appoint at least one DBS Administrator who is responsible for the administration of DBS applications. This role may be carried out by the Parish Safeguarding Officer.</p>	The PCC has appointed at least one DBS Administrator.	

Training for Key Roles

	Status	Notes
<p>Parish Safeguarding Officer</p> <p>The PCC must ensure that the Parish Safeguarding Officer undertakes the required safeguarding training.</p>	The Parish Safeguarding Officer has completed the required safeguarding training.	
<p>Churchwardens</p> <p>The PCC must ensure that all Churchwardens undertake the required safeguarding training.</p>	Churchwardens have completed the required safeguarding training.	Domestic abuse awareness training in outstanding
<p>DBS Administrator</p> <p>The PCC must ensure that DBS Administrators undertake the required safeguarding training.</p>	DBS Administrators have completed the required safeguarding training.	
<p>PCC Members</p> <p>The PCC must ensure that all their members undertake the required safeguarding training.</p>	PCC members have completed the required safeguarding training.	1 young member still to do

Displayed Information

	Status	Notes
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<p>Safeguarding Policy Notice</p> <p>Each church building must display a notice about its safeguarding policy.</p>	A notice about our safeguarding policy is being displayed in each church building.
<p>Safeguarding Who's Who</p> <p>Each church building must display contact details for people who have safeguarding roles.</p>	Contact details are being displayed in each church building.
<p>Safeguarding Poster</p> <p>Each church building must display a 'Promoting a Safer Church' poster.</p>	A poster is being displayed in each church building.
<p>Parish Website</p> <p>Safeguarding arrangements must be clearly visible on the front page of a parish website (if you have one).</p>	Safeguarding arrangements are clearly visible on the front page of our parish website.

Church Activities

Junior choir

Meets only at certain times of the year

	Status	Notes
<p>PCC Authorisation</p> <p>The PCC must authorise any church activity involving children, young people or vulnerable adults.</p>	The PCC has authorised this church activity.	
<p>Risk Assessment</p> <p>The PCC must ensure that an 'activity risk assessment' is completed and reviewed regularly.</p>	A risk assessment was last reviewed on 12/01/2026.	
<p>Insurance Cover</p> <p>The PCC must provide appropriate insurance cover for this activity.</p>	This activity is covered by our standard church insurance policy.	
<p>Safer Recruitment</p> <p>All new leaders and helpers must be appointed in accordance with the Church of England's Safer Recruitment and People Management Guidance.</p>	Safer Recruitment was last reviewed on 08/01/2026.	
<p>DBS Checks</p> <p>The PCC must ensure that all eligible leaders and helpers are DBS checked every three years.</p>	DBS checks were last reviewed on 08/01/2026.	

	Status	Notes
<p>Induction and Settling-In Period</p> <p>For roles that involve substantial contact with children (under 18) or vulnerable adults, the PCC must ensure that all new appointments include an appropriate induction process and settling in period.</p>	This activity has an appropriate induction process and settling-in period.	
<p>Safeguarding Training</p> <p>The PCC must ensure that all leaders and helpers undertake the required safeguarding training.</p>	Training was last reviewed on 08/01/2026.	
<p>Ongoing Support and Oversight</p> <p>The PCC must ensure that everyone who has substantial contact with children, young people or vulnerable adults has ongoing support and oversight.</p>	All leaders and helpers have attended appropriate support and oversight meetings	enquire

Messy Church

	Status	Notes
<p>PCC Authorisation</p> <p>The PCC must authorise any church activity involving children, young people or vulnerable adults.</p>	The PCC has authorised this church activity.	
<p>Risk Assessment</p> <p>The PCC must ensure that an 'activity risk assessment' is completed and reviewed regularly.</p>	A risk assessment was last reviewed on 09/01/2026.	
<p>Insurance Cover</p> <p>The PCC must provide appropriate insurance cover for this activity.</p>	This activity is covered by our standard church insurance policy.	
<p>Safer Recruitment</p> <p>All new leaders and helpers must be appointed in accordance with the Church of England's Safer Recruitment and People Management Guidance.</p>	Safer Recruitment was last reviewed on 08/01/2026.	
<p>DBS Checks</p> <p>The PCC must ensure that all eligible leaders and helpers are DBS checked every three years.</p>	DBS checks were last reviewed on 08/01/2026.	This is nota regulated activity so we should not in future undertake DBS checks
<p>Induction and Settling-In Period</p> <p>For roles that involve substantial contact with children (under 18) or vulnerable adults, the PCC must ensure that all new appointments include an appropriate induction process and settling in period.</p>	This activity has an appropriate induction process and settling-in period.	
<p>Safeguarding Training</p> <p>The PCC must ensure that all leaders and helpers undertake the required safeguarding training.</p>	Training was last reviewed on 08/01/2026.	

	Status	Notes
Ongoing Support and Oversight The PCC must ensure that everyone who has substantial contact with children, young people or vulnerable adults has ongoing support and oversight.	All leaders and helpers have attended appropriate support and oversight meetings	if volunteers are unable they receive the minutes which are circulated to all

Monday renewal cafe for adults

	Status	Notes
PCC Authorisation The PCC must authorise any church activity involving children, young people or vulnerable adults.	The PCC has authorised this church activity.	
Risk Assessment The PCC must ensure that an 'activity risk assessment' is completed and reviewed regularly.	A risk assessment was last reviewed on 08/01/2026.	
Insurance Cover The PCC must provide appropriate insurance cover for this activity.	This activity is covered by our standard church insurance policy.	
Safer Recruitment All new leaders and helpers must be appointed in accordance with the Church of England's Safer Recruitment and People Management Guidance.	Safer Recruitment was last reviewed on 08/01/2026.	
DBS Checks The PCC must ensure that all eligible leaders and helpers are DBS checked every three years.	DBS checks were last reviewed on 08/01/2026.	it is not a regulated activity so cannot do DBS checks, however all already hold a DBS from other activities
Induction and Settling-In Period For roles that involve substantial contact with children (under 18) or vulnerable adults, the PCC must ensure that all new appointments include an appropriate induction process and settling in period.	This activity has an appropriate induction process and settling-in period.	
Safeguarding Training The PCC must ensure that all leaders and helpers undertake the required safeguarding training.	Training was last reviewed on 08/01/2026.	
Ongoing Support and Oversight The PCC must ensure that everyone who has substantial contact with children, young people or vulnerable adults has ongoing support and oversight.	All leaders and helpers have attended appropriate support and oversight meetings	Very small group and so discuss regularly

Pastoral Visiting

	Status	Notes
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PCC Authorisation The PCC must authorise any church activity involving children, young people or vulnerable adults.	The PCC has authorised this church activity.	
Risk Assessment The PCC must ensure that an 'activity risk assessment' is completed and reviewed regularly.	Action is required.	
Insurance Cover The PCC must provide appropriate insurance cover for this activity.	Action is required.	Enquire from treasurer
Safer Recruitment All new leaders and helpers must be appointed in accordance with the Church of England's Safer Recruitment and People Management Guidance.	This activity needs Role Descriptions for some roles.	
DBS Checks The PCC must ensure that all eligible leaders and helpers are DBS checked every three years.	DBS checks were last reviewed on 09/01/2026.	
Induction and Settling-In Period For roles that involve substantial contact with children (under 18) or vulnerable adults, the PCC must ensure that all new appointments include an appropriate induction process and settling in period.	Action is required.	
Safeguarding Training The PCC must ensure that all leaders and helpers undertake the required safeguarding training.	Training was last reviewed on 09/01/2026.	
Ongoing Support and Oversight The PCC must ensure that everyone who has substantial contact with children, young people or vulnerable adults has ongoing support and oversight.	Action is required.	

Toddler Group

	Status	Notes
PCC Authorisation The PCC must authorise any church activity involving children, young people or vulnerable adults.	The PCC has authorised this church activity.	
Risk Assessment The PCC must ensure that an 'activity risk assessment' is completed and reviewed regularly.	A risk assessment was last reviewed on 08/01/2026.	Review annually
Insurance Cover The PCC must provide appropriate insurance cover for this activity.	This activity is covered by our standard church insurance policy.	

	Status	Notes
<p>Safer Recruitment</p> <p>All new leaders and helpers must be appointed in accordance with the Church of England's Safer Recruitment and People Management Guidance.</p>	Safer Recruitment was last reviewed on 08/01/2026.	
<p>DBS Checks</p> <p>The PCC must ensure that all eligible leaders and helpers are DBS checked every three years.</p>	DBS checks were last reviewed on 08/01/2026.	
<p>Induction and Settling-In Period</p> <p>For roles that involve substantial contact with children (under 18) or vulnerable adults, the PCC must ensure that all new appointments include an appropriate induction process and settling in period.</p>	This activity has an appropriate induction process and settling-in period.	Review annually
<p>Safeguarding Training</p> <p>The PCC must ensure that all leaders and helpers undertake the required safeguarding training.</p>	Training was last reviewed on 08/01/2026.	Review annually
<p>Ongoing Support and Oversight</p> <p>The PCC must ensure that everyone who has substantial contact with children, young people or vulnerable adults has ongoing support and oversight.</p>	All leaders and helpers have attended appropriate support and oversight meetings	volunteers meet with the Vicar at the start of each session

Young Church

	Status	Notes
<p>PCC Authorisation</p> <p>The PCC must authorise any church activity involving children, young people or vulnerable adults.</p>	The PCC has authorised this church activity.	
<p>Risk Assessment</p> <p>The PCC must ensure that an 'activity risk assessment' is completed and reviewed regularly.</p>	A risk assessment was last reviewed on 01/03/2025.	
<p>Insurance Cover</p> <p>The PCC must provide appropriate insurance cover for this activity.</p>	This activity is covered by our standard church insurance policy.	
<p>Safer Recruitment</p> <p>All new leaders and helpers must be appointed in accordance with the Church of England's Safer Recruitment and People Management Guidance.</p>	Safer Recruitment was last reviewed on 14/10/2025.	Develop role description
<p>DBS Checks</p> <p>The PCC must ensure that all eligible leaders and helpers are DBS checked every three years.</p>	DBS checks were last reviewed on 14/10/2025.	

	Status	Notes
<p>Induction and Settling-In Period</p> <p>For roles that involve substantial contact with children (under 18) or vulnerable adults, the PCC must ensure that all new appointments include an appropriate induction process and settling in period.</p>	This activity has an appropriate induction process and settling-in period.	
<p>Safeguarding Training</p> <p>The PCC must ensure that all leaders and helpers undertake the required safeguarding training.</p>	Training was last reviewed on 14/10/2025.	
<p>Ongoing Support and Oversight</p> <p>The PCC must ensure that everyone who has substantial contact with children, young people or vulnerable adults has ongoing support and oversight.</p>	All leaders and helpers have attended appropriate support and oversight meetings	Look into organising meeting

Reviews and Reports

	Status	Notes
<p>PCC Agendas</p> <p>Safeguarding must be a standing agenda item at every PCC meeting.</p>	Safeguarding is a standing agenda item at every PCC meeting.	
<p>Reports to the PCC</p> <p>The Parish Safeguarding Officer must give regular reports to the PCC regarding safeguarding in the parish.</p>	The PCC needs to receive a safeguarding report before 06/02/2026.	
<p>Reports to the APCM</p> <p>At the Annual Parochial Church Meeting, the PCC must report on safeguarding in the parish.</p>	The APCM received a safeguarding report on 18/05/2025.	
<p>Review List of Church Activities</p> <p>The PCC must confirm that the list of Church Activities on this dashboard is complete.</p>	<p>Urgent</p> <p>The PCC needs to confirm that the list of Church Activities is complete.</p>	Will request at Feb 2026 PCC meeting